



www.justgiving.com/alasad

1. Set up your page

Follow the link above (www.justgiving.com/alasad) to set up your very own JustGiving page. Simply click on the “Make Your Page” button then follow the on screen instructions.

2. Personalise your page

Make your page as compelling as possible by adding your own photograph and text. Make sure your page communicates the reason you have chosen to raise money, and why you believe Alzheimer Scotland deserves support. Be creative!

3. Email your family and close friends first

Before sending an email to your entire address book, ask your closest friends and family to donate first. An empty page can be a little intimidating, so do make sure to capture a couple of donations before contacting your entire list of potential sponsors.

People tend to match the amounts already listed on the page, so do target your most generous supporters first!

4. Tell everyone you know

Email your family, friends and colleagues with a link to your page, but don't forget other groups of potential supporters: former colleagues, old school and college friends, fellow members of a church, club or PTA — you may be surprised how many would like to sponsor you.

Encourage them all to pass on the message to anyone else that might support Alzheimer Scotland. Also think of those people living in different parts of the UK or abroad. The Internet is global — so make the most of it!

5. Contact your local media

Publicity in the local media can be an invaluable fundraising tool. A few lines in the local paper, or an appeal for sponsorship on your local radio station, can yield amazing results.

6. Keep your page updated and email your friends — again

Be persistent! It takes more than one round of emails to reach your target. Encourage people to re-visit your page by regularly updating it.

Change your picture, post updates on your progress and, if you are taking part in a sporting event, keep a training diary. Let supporters know how much you've raised so far. An email update is interesting for those who've already supported you and a nudge for those who haven't.

7. Use your own email as well as the facility on the page

Because you are already familiar with your own email system, you can set up groups and you'll be able to send more emails at once than you can via your online sponsorship page.

Some of your potential supporters may feel more comfortable opening an email that comes from you personally, through an email address they recognise.

8. Change your email signature

At work or at home you can add a line at the bottom of your email signature including

the address of your online sponsor page. This will raise awareness of your event and ensure every email you send has the potential to prompt a donation.

9. Communicate what a donation will buy

Let your supporters know what their donation will buy for Alzheimer Scotland. It is more compelling to tell someone £50 can fund a day of respite care or £100 can help towards a bath lift so that a loved one can be cared for at home for as long as possible

10. Put a notice up in your gym, church, college, children's school, etc

Don't just rely on email. A simple poster asking people to visit your fundraising page can reach people whose email address you don't have. You might also consider printing some flyers to hand out to people when you see them. Alternatively we have printed Alzheimer Scotland posters, so please get in touch if you require some!

11. Ask to be on your company's website

Ask if your company would be prepared to add your web address to its public website or private intranet. Many companies like to promote the charitable and public-spirited efforts of their staff and you could get a lot of extra donations from this.

Some companies may even offer a "matched giving" scheme where they offer to match any amounts you have raised, so this action could help you reach your target even faster.

12. Personalise your thank you email

When you create your page, you have the opportunity to personalise the thank you message each donor automatically receives. In addition to expressing your thanks, use this opportunity to ask supporters to pass on your web address to anyone else who might be interested in sponsoring you.

If you have already created your page, you can log in to your account to personalise the thank you message at any time.

13. Keep fundraising after your event

Some 20% of all donations through JustGiving come in after people have completed their fundraising event. So don't stop fundraising once you've crossed the finish line. Update your page and email your supporters with news of your success.

Remind those who haven't yet donated to do so, and ask others to donate again in recognition of your achievement.

Good luck – JustGiving really does work and it's so simple to use so don't delay, get set up today!

Don't forget the Alzheimer Scotland Events Team is always on hand so if you need any help please just contact us, that's what we're here for!

Tel: 0845 2600 789 Email: events@alzscot.org Web: www.alzscot.org