

## General guidance on submission of poster abstracts

The abstract is an opportunity to demonstrate the value of your research or area of practice that you want to present in a poster at the Alzheimer Scotland Annual Conference 2020.

All abstracts must be submitted in English, adhere to the 300-word limit and use the template word document provided.

Here are some simple things you can do to help your abstract to be accepted:

*NB: Presentations on licensed medicines, whether promotional in nature or not, will not be accepted. The use of trade marked names is also not permitted.*

### Guidance on writing an abstract

1. You should demonstrate why your poster is relevant to the conference delegates.
2. Use the 300-word limit to provide an overview in a concise, clear and informative manner.
3. Do not send any supplementary information with your submission as it will not be considered.
4. Consider using the following headings, with a short explanation of each one:
  - **Background** - to the research or practice
  - **Aim of the research/practice**
  - **Approach** - briefly explain what was done, how it was done and who was involved
  - **Outcome** - a brief outline of the key findings
  - **Conclusions** - briefly explain the value of this research/practice.
5. Ensure your abstract is a clearly stated description of what will appear in your poster. It should be in plain English and not contain any jargon, acronyms or references.
6. It is important to Alzheimer Scotland that you consider the language used and we would encourage you to look at these language guidelines by Alzheimer Australia: [Alzheimer Australia Language Guidelines](#)