



**Alzheimer
Scotland**
Action on Dementia



Service User Number
Reference Number (Office use only)

Instruction to your Bank or Building Society to pay by Direct Debit.

Please return to **Alzheimer Scotland**, 160 Dundee Street, Edinburgh EH11 1DQ

1 I would like to give: £7 ☐ £10 ☐ £25 ☐ or my choice £ per month ☐ quarter ☐ year ☐
starting on 1st ☐ 15th ☐ of month year

2 Name(s) of Account Holder(s)

3 Bank/Building Society Account Number

4 Branch Sort Code
 — —

5 To The Manager, Name of Bank/Building Society

Branch Address

Postcode

6 Your Address

Title

First Name

Surname

Address

Postcode

Telephone

Email

7 Signature(s) of Account Holder(s)
I confirm that I am the account holder and signatory on the account ☐

Signature Date

8 MAKE YOUR GIFT WORTH MORE AT NO EXTRA COST *giftaid it*
☐ I am happy for all gifts of money that I have made to Alzheimer Scotland in the past 4 years and all future gifts of money that I make to be Gift Aid donations. I confirm I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Banks and Building Societies may not accept Direct Debit instruction from some types of account.

Instruction to your Bank or Building Society.

Please pay Alzheimer Scotland Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Alzheimer Scotland and if so details may be passed electronically to my Bank/Building Society.

Alzheimer Scotland will not pass your details on to any other organisation. We may use your information to contact you in the future about Alzheimer Scotland activities, including fundraising. If you would prefer not to receive communication from us, please let us know by contacting the Fundraising Support Team on 0131 243 1453.

Registered Charity Number SC022315
Alzheimer Scotland - Action on Dementia is a company limited by guarantee, registered in Scotland 149069.

This Guarantee should be retained by the payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Alzheimer Scotland will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Alzheimer Scotland to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Alzheimer Scotland or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Alzheimer Scotland asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.